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Total No. of Pages : 02

Total No. of Questions : 09

BBA (2012 & Onwards Batches)
BRDM(2014 Batch)
Bachelor In service Industry Management (SIM) (2014 Batch)
(Sem.-3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

Paper ID : [C1164]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTION-A is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. SECTION-B consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions, carrying **TEN** marks each.
4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

Q1) Write briefly :

- a) Discuss the objectives of Human Resource Management.
- b) Outline various challenges for the effective Human Resource Management.
- c) Give the difference between Job Enrichment and Job enlargement.
- d) Outline various methods of collecting data for job analysis.
- e) Bring out the internal sources of Recruitment.
- f) What are the various types of Promotion?
- g) Bring out various principles of Transfer.
- h) What do you mean by Career Planning?
- i) What are the various types of incentive schemes?
- j) What are the various objectives of Performance Appraisal?

SECTION-B

UNIT-I

- Q2) Define Human Resource Management. Discuss the role and importance of Human Resource Management.
- Q3) Discuss various Human Resource Management Practices in India.

UNIT-II

- Q4) What do you mean by Job Analysis? Explain the process of Job Analysis in detail.
- Q5) What do you mean by Job Design? Discuss various factors affecting Job Design.

UNIT-III

- Q6) Define Selection. What are the various stages involved in selection of candidates for jobs in an organization.
- Q7) What do you mean by Transfer? Discuss various types of transfers.

UNIT-IV

- Q8) Discuss the need and techniques of training in an organization.
- Q9) What do you mean by Performance Appraisal? Discuss various methods and problems of Performance Appraisal.